

## **Professional Issues for Trainees**

### Garda Statement

Prior to beginning the course each participant should obtain a confirmation (a right under the Data Protection Act) from the Security and Intelligence Branch of An Garda Síochána, located in the Phoenix Park, that no information is held about them in the Garda Criminal Records Database. A standard letter format is available from the Course Director (See Appendix). A fee of €6.35 is payable to An Garda Síochána to cover the cost of the search.

**Trainees are required to send CTC a copy of the letter they send to the Gardaí, the photo ID submit and the reply received.**

Please note: HSE Staff and others with a Garda Clearance Certificate in their work file can send a copy of this (or a letter from employer confirming that they have it on file) plus a copy of photo ID (e.g. driving licence, passport) instead of seeking a Garda Statement.

### Professional Liability Insurance

Prior to undertaking client work with children, each participant must be covered by Professional Liability Insurance, and evidence of this cover must be given to the Course Director. Such cover is only available to members of Professional Organisations relating to this work (see below). It is vital that the insurance obtained covers therapeutic work with children. This insurance is available from PPS in Scotland to CTC students. The contact person for trainees on the course is Sandy Murray and his email address is **sandymurray@ppsweb.info**. An economy scheme is available costing €55. Details available directly from PPS. Phone 00441259730785

### References

Trainees are required to submit 2 professional references on CTC standard forms prior to acceptance onto the course. One of these should be from a current supervisor, supervisor or equivalent.

### Professional Declaration

Trainees are required to complete a declaration in relation to professional complaints or criminal convictions.

### Membership of a Professional Body

Prior to beginning clinical practice, each participant must be a member of a Professional Body, such as IAPT, IACP or IAHIP, with a formal complaints procedure and ethical framework to which the trainee subscribes. Working in accordance with a Code of Ethics is vital.

### The IAPT: Irish Association for Play Therapy

Students are advised to become members of IAPT. Their address is 66 Merville Road, Stillorgan, Co. Dublin. Contact details on [www.iapt.net](http://www.iapt.net)